

## **HELPFUL INFORMATION FOR STAFF**

William Lawrence Camp is located in a rural area of New Hampshire. Our campus comprises over 250 acres of mostly woodlands. We are on a **small freshwater lake called Lower Beech Pond** on which our activities take place. The camp is located **in the town of Tuftonboro**.

This general area of New Hampshire is known as the Lakes Region. It is an area of many lakes and mountains. We think that you will find the countryside quite spectacular. **Our neighboring town of Wolfeboro is located about a 15-minute drive from Tuftonboro**. Wolfeboro is truly a summer resort community. Wolfeboro is home to a small community hospital, hotels and inns, banks, post offices, gas stations, grocery stores, video rental stores, a library, restaurants, several pharmacies, boat yards, gift shops and more. Wolfeboro's Main Street is located along the shores of Lake Winnepesaukee where there is much boat traffic. A large tourist boat known as the 'Mt. Washington' stops in Wolfeboro twice daily to take people on tours of the 'Big Lake'.

Wolfeboro is where we do our basic camp business (e.g. banking, pharmacies, a hospital). For more cost-effective shopping and for bigger-ticket items, we must travel at least 45 minutes from camp to Laconia or North Conway to find the nearest department stores. **We suggest you make purchases via amazon.com using a credit card and having it delivered to 139 Federal Corner Rd, Center Tuftonboro, NH 03816**. If necessary, a designated member of Central Staff will make trips to purchase items you need in the local area.

After the camp season, there is much to see and do in New Hampshire if you enjoy the great outdoors. The White Mountains are the back door to William Lawrence Camp and about a 45-minute drive away. The seacoast of New Hampshire and Maine are less than two hours away. The nearest city of interest is Portsmouth, New Hampshire. It is a seacoast town an hour's drive away. **Boston, MA is a 2.5hour drive away**.

**Our climate:** In June the mornings and early evenings are usually around 50 F. Daytime temperatures with the sun can range from 70 and 80 F. Nighttime temps can drop to 40 F. In July and August, mornings and evenings are usually around 60 F. Days are usually 80 to 90 F. Rain and wind can cause the temperatures to drop and make it feel like it's in the 30's. It is not uncommon for this region to have extreme heat waves where, for several days, daytime temperatures can soar to over 90 and often break 100 F with the nights not dropping below 80 F. These days are generally accompanied by high humidity. Such conditions often lead to violent thunderstorms.

You should bring clothes for a wide range of weather conditions. Good raingear can be particularly important.

## **EMPLOYMENT ELIGIBILITY VERIFICATION DOCUMENTS**

For the purpose of completing the I-9, staff members should bring the following documents:

- Documents that satisfy either list A or lists B AND C in the LISTS OF ACCEPTABLE DOCUMENTS table which accompanies the I-9 form.
- Everyone should bring their state or country-issued driver's license if they have one.
- New staff need to bring their original social security card bearing a municipal seal, if they have one.
- International staff need to be sure to bring the appropriate visa (J-1) and the DS-2019 along with their passport.

## **YOUTH EMPLOYMENT CERTIFICATE**

If you are **under the age of eighteen, you must come to camp with the parents' signature form** signed by your parents or legal guardians, **as well as identification as required for the I-9.**

The state of New Hampshire requires that the permission letter be secured prior to the start of employment.

If you do not bring the waiver form, you will be unable to begin employment.

## What to Bring (suggestions)

- T-Shirts
- Socks
- Underwear
- Long sleeve shirts
- Sweatshirt
- Rain jacket
- Swim trunks
- Athletic shorts
- Long pants
- **\*\*One pair of khaki shorts (for opening and closing days)**
- Sneakers (one or two pairs)
- Waterproof sandals for the shower
- Crocs or some sort of closed toe sandal
- Hiking Boots/Shoes
- Battery Operated Flash Light
- Battery Operated Fan
- 2-3 Water Bottles
- 7-10 Face Masks
- Toiletries
- Laundry Bag
- Wrist watch
- Shower curtain, extra sheet or large flag to hang in the doorway between the camper and counselor quarters
- Belt (for when your staff shirt must be tucked in)
- One red, one green, one blue and one orange shirt or shorts (you will be assigned a team with one of these colors when you arrive)
- Red, White and Blue shirt or shorts\*
- Hawaiian shirt\*
- Folding chair\*

You don't need to pack a pillow and/or sleeping bag; we will provide those when you arrive.

\*these items are for special event days/evenings, can be purchased at Amazon and are completely optional yet silly and fun!